

## Museum Donations

Thank you for your offer to donate to the National Model Aviation Museum. We encourage and actively solicit the donation of artifacts and displays, and through donations like yours, the museum has become one of the premier model aviation museums in the world. Please read and follow the instructions below to begin the donation process. Please **do not** send anything to the museum without prior approval from museum staff, as we can not guarantee the items will be accepted. Items may be returned to you if they artifacts are not needed, or are in poor condition.

The Acquisition Committee must review and approve all model aircraft prior to donation. This form is required to begin that process. Along with this form, please mail recent color photographs to the address below. Additional materials, such as original photographs or supporting documentation relating to the model, are appreciated for reference, however please be selective about what you include, as museum staff will make copies of the material for all committee members.

The form and pictures can be returned via mail or e-mail to:

National Model Aviation Museum  
Attn: Museum Collections Manager  
5151 E. Memorial Drive  
Muncie, IN 47302

[museumcollections@modelaircraft.org](mailto:museumcollections@modelaircraft.org)

This form will then be reviewed by the Acquisition Committee at one of their quarterly meetings. When reviewing the airplanes, the Committee especially looks at how the model fits into the developmental and technological history of aeromodeling, as well as whether or not the museum collections already have an airplane(s) that represents the same era, design, class and technological advancements as the model under review (because of this please pay special attention to answering questions 14, 15 and 16). The Committee does not accept models solely for their ties to specific builders, the model's competitive history, or the history of the full scale aircraft the model represents.

If you are interested in donating non-aircraft items to the museum, you may also use this form, or you may contact the Collections Manager directly with a detailed list of items you are interested in donating.

Please be aware that the museum accepts donations unconditionally. This means that the donated items become the sole property of the museum. Acceptance does not necessarily imply that the items will be on display even though that is one of the goals and reasons for accepting such items. Displays are rotated and changed to give the museum a fresh look and therefore items which were on display may not always be kept on display. In addition, the museum occasionally lends artifacts to other museums for temporary exhibits.

If you have any questions, please contact [museumcollections@modelaircraft.org](mailto:museumcollections@modelaircraft.org), or at (765)287-1256, ext. 500.

### Submission of a model airplane to the Acquisition Committee for review

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

What type of object do you have to donate?

Type  Free Flight       Radio Control       Control Line       Static/solid       Don't know

What are the materials used to construct the model? \_\_\_\_\_

Name of model: \_\_\_\_\_ Date model last flown: \_\_\_\_\_

Length: \_\_\_\_\_ Wing Span: \_\_\_\_\_ Weight: \_\_\_\_\_

Who designed the model? \_\_\_\_\_

When was the model designed? \_\_\_\_\_ When was the model built? \_\_\_\_\_

Who built the model? \_\_\_\_\_

Engine specifications: \_\_\_\_\_

\*\*What are the significant design features, construction methods or materials of this model aircraft?

\*\* How does the aircraft fit into the developmental history of its category of model aviation?

\*\*Describe the aircraft's competition record, performance, or other important elements of its history:

\*\*Please list publications we can reference while reviewing this model:

\*\*feel free to use additional pages as necessary.

**Recent, color photographs must be sent to [museumcollections@modelaircraft.org](mailto:museumcollections@modelaircraft.org) for this submission to be valid.**  
Additional information can also be sent to [museumcollections@modelaircraft.org](mailto:museumcollections@modelaircraft.org) (for regular mail address, see 1<sup>st</sup> page)