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| TITLE: | <i>Technical and Competitions Director</i> |
| CLASS: | <ul style="list-style-type: none"> • Full-time and exempt position located in Muncie, Indiana. Reports to the AMA Executive Director. |
| SUMMARY: | <ul style="list-style-type: none"> • Responsible for the overall operation of the Competitions and Facilities departments and oversee the International Aeromodeling Center (IAC) site, including maintenance, events, and capital needs, working closely with the facilities staff, subcontractors, and agricultural subcontractors. |
| RESPONSIBILITY: | <ul style="list-style-type: none"> • Oversee sanctioning of all competitions; manage, administrate, and coordinate various programs; provide technical assistance as needed; serve as a liaison to AMA Frequency Committee and the production of FAI Sporting Code; write a quarterly column for <i>Model Aviation (MA)</i>; assist as needed with AMA projects; and serve as a technical resource for <i>MA</i> magazine. |
| ESSENTIAL FUNCTIONS: | <ul style="list-style-type: none"> • Effectively manage the Competitions department, including all personnel matters, development, tasks, and personnel evaluations. • Development and administration of the departmental budget. • Responsible for the overall administration of the Maintenance and Facilities department and oversees the IAC site, including maintenance, events, and capital needs, working closely with the facilities and maintenance employees. • Plan and ensure the success of the annual AMA National Aeromodeling Championships (Nats), IAC event directors, working with Special Interest Groups (SIGs), volunteers, competitors, Executive Council, and staff. • Oversee the administration of the sanctioning processes, event coordination, and event listings in the <i>MA</i> and online Contest Calendar. • Manage and administer the US participation in FAI international competition, and the US staging of FAI World Championships. Manage the US FAI Team Selection Program. Organize the usage of the International Aeromodeling Center. • Manage the administration of the National and World Records in coordination with the NAA, FAI, SIGs, and the record submitters. • Coordinate all incoming rules proposals and the production for the <i>AMA Competition Regulations</i>; monitor and initiate activities as needed per the <i>AMA Competition Regulations</i> and contest board procedures guide. • Coordinate the administration of all AMA contest boards, maintaining good working relationships with the contest board members or appointees. • Provide technical assistance as needed to AMA members, Headquarters staff, |

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| | <p>and the Executive Council.</p> <ul style="list-style-type: none"> • Serve as a liaison to the AMA Frequency Committee, maintaining a close working relationship with committee members, counsel assigned, and the FCC in coordination with AMA’s Government Affairs staff. • Coordinate the submission and review of all FAI proposals and initiate activity as needed to ensure that they are effectively handled. • Serve as a liaison for production of the <i>FAI Sporting Code, Section 4</i>. • Produce content for <i>MA</i> magazine and other AMA media outlets dealing with competition and technical matters. • Maintain and ensure compliance with the <i>FAI Bluebook</i> and <i>Nats Operation Manual</i>. • Coordinates Contest Director and Event Manager testing. • Grades and processes Contest Director and Event Manager applications. • Process and coordinate rules-proposal cycle from initial entry through voting and publication. • Maintain positive stature and assist Government Affairs team to promote safe competition within the US and abroad. • Other duties as assigned. |
| <p><i>CREDENTIALS AND EXPERIENCE:</i></p> | <ul style="list-style-type: none"> • Must have good managerial skills and strong leadership abilities, the ability to plan programs and projects, and the ability to make independent decisions. • Minimum 10 years of experience competing in and managing <i>AMA Competition Regulation</i> events. • Must possess a strong technical knowledge of model building, flying, and competition, with good rapport and personal contacts within the model industry. • Must possess good written and oral communication skills. • Must be willing to relocate, if necessary, to work from AMA HQ. |